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**LAURA RICH**  
*Executive Officer*

**LAURA FREED**  
*Board Chair*

## **AGENDA ITEM**

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Action Item

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Information Only

**Date:** December 5, 2022

**Item Number:** V

**Title:** Executive Officer Report

### **SUMMARY**

This report provides the Board and members of the public updates on agency operations.

### **REPORT**

#### STAFFING UPDATE

Staffing levels continue to fluctuate, particularly in the member services unit (MSU) where turnover is most frequent. MSU staff are the front line and assist members with inquiries relating to eligibility and redirect members with claims specific questions to our vendor partners, so staffing shortages and turnover have a direct impact on PEBP's ability to provide accurate and thorough customer service to members.

PEBP's current vacancy rate is 27%.

#### OFFICE MOVE UPDATE

PEBP has been making progress toward a potential February 1, 2023 move. However, supply chain issues, labor shortages, and necessary building improvements may affect the anticipated move date. PEBP anticipates the lease agreement to be considered at the Board of Examiners meeting in January. Once BOE provides final approval, the actual move date will be dependent on IT equipment installation and vendor availability.

#### BUDGET UPDATE

The budget impact of the November gubernatorial election is yet to be determined. The timeline to deliver the Governor's Recommended Budget does not change, so agency budgets will likely be one of the top priorities of the new administration. PEBP staff will continue to advocate on behalf of its members as we work with the new administration and its transition team.

#### INTERIM RETIREMENT AND BENEFITS COMMITTEE

IRBC has been scheduled for December 14<sup>th</sup> at 10am, with PEBP presenting first on the agenda. In accordance with NRS 287.0425, PEBP will be presenting information relating to Plan Year 2022. In addition to the required reports already supplied to the committee, a supplemental report summarizing the decisions made at the December 5<sup>th</sup> PEBP Board meeting will be delivered and presented as well.

#### LEGISLATIVE REMINDER

PEBP would like to remind the Board and public that additional Board meetings will be scheduled during legislative session. These meetings will be focused on reviewing and voting on Board position of potential legislation. PEBP will schedule these virtual meetings in advance to allow for appropriate planning; however, it is likely changes will be necessary as session gets underway.